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Next Meeting
Wednesday 3rd March

Financial Report from AGM

Julie Hjort will demonstrate
Cool Edit Pro

Newstream Articles

Deadline : 10 Days before Meeting

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Membership

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LCG Committee 2009/10

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Minutes Secretary: Lorraine Rist

Treasurer: Dennis Murray

Ass. Treasurers:

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PC Librarian: Julie Hjort

Ass. PC Librarian: Judy Hall

Newstream Editor: Ron Baker

Publicity Officer: Karia Wicks

Ass. Publicity Officer: - open -

OPEN Co-ordinator: Robert Tierney

Webmaster/Content: Tom Olsen

Auditor: Ron Baker

"VICTOR" Liason: Robert Tierney

*General Committee: Mike Armes, Sue Armes, Glenn Gilpin,
Harvey Tavener, Reinhard von Samorzewski,*

OPEN Committee 2010/11

Chairperson OPEN: JUDY Hall. Chair all meetings of OPEN and ensure that they run smoothly

Vice Chairperson OPEN: June Hazzlewood. Chair meeting when the Chairperson is unavailable.

Secretary: Margaret Carrington. Handles all incoming and outgoing communications. Responsible for the documentation and distribution of all meeting minutes

Assistant Secretary: - open -. Help the Secretary where necessary

Treasurer: Iris Meek. Responsible for all monies and banking

Assistant Treasurer: . Karia Wicks. Help the Treasurer where necessary.

Publicity Officer: Karia Wicks. Responsible for all advertising

OPEN Co-ordinator: Robert Tierney. Responsible for the smooth running of Centre on a daily basis

Membership Co-ordinator: Karia Wicks. Keep Membership database up to date.

Beginners Project Co-ordinator: Eleanor Horder.

Tutor Co-ordinator: Eleanor Horder. Keep regular contact with Tutors to bring ideas and concerns to meetings

Assistant Tutor Co-ordinators: David Renton.

Newsletter Editors Assistant: Iris Meek. Collates and produces the OPEN Newsletter for inclusion in LCG monthly 'Newstream'

Maintenance Co-ordinator: Judy Hall). Responsible for the maintenance and repairs to all computer equipment

Co-ordinator of "VICTOR": Robert Tierney.

Webmaster/Content: Tom Olsen. OPEN Committee: Marie Cleaver, Jenny M

OPEN NEWSLETTER – Feb - March 2010

A word from the Cocoordinator

Well its March already the year is surely zooming along at a fast pace. Thank you to everyone that turned up for our annual general meeting. We had over 50 people who attended which are the most that we have ever had at a meeting and it took all of us by surprise.

I would like to encourage people to keep coming to our monthly meetings which are the first Wednesday in the month at 1pm. It is YOUR club so the tutors and committee need your input to keep OPEN running successfully. Without YOU there is no club.

The month of March is going to be a very busy month.

Margaret Carrington is going to be running a Picasa class on a Saturday in March unfortunately it is fully booked already.

The council on the ageing (COTA TAS), National Seniors Australia has asked OPEN if we would like to have a little table at a day long expo which is being held on Wednesday the 3rd March from 10am-4pm at the Launceston Bowls Club, Royal Park. Myself and one or two others who are able to attend will take some brochures to hand out about the club.

Last month I attended the first meeting of the year of

the Northern Tasmanian Coordinators Network Meeting, which was held at Volunteer Tasmania. The topic for the meeting was Diversity and volunteering: Abilities not disabilities in volunteering.

The topics that were covered were the anti discrimination act in relation to volunteering, young people, disabled in volunteer organizations, information for volunteer managers on advertising for volunteers and how to go about recruiting and interviewing potential volunteers with a disability.

National Fraud Week is March 1st-7th I have ordered a free book called "The Little Black Book of Scams" an informative book on how to not be conned into the many and varied scams that are going around. Hopefully we will have the books soon to hand out.

That is it for now; do not forget that without YOU there is no club.

Rob Tierney
OPEN coordinator

OPEN MEETING
Studio Works
1 Pipeworks Road

Congratulations to all who were elected at the AGM's and also to those who nominated for positions. This shows a healthy interest in our club and without your support we could not continue.



LAUNCESTON COMPUTER GROUP

Next GENERAL MEETING WED March 3
7.15 pm.

We will endeavor to find an interesting Workshop topic or Guest speaker for you.

There are some very good speakers willing to talk with us, so watch the notices for the next one.

These Social evenings hold benefits for all LCG and OPEN members with a chance to chat about the latest technology and what the club has in the pipeline.

An opportunity for some to ask a question or two about something that has been bothering them.

Perhaps one of the members present has an answer!

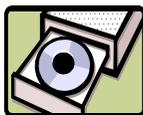


OPEN NEWSLETTER Feb-March 2010

Launceston Computer Group

February 2010

Your Library on Disk



The change from a floppy disk to a CD enabled us to include much more in the way of games, information and utilities. Existing members can upgrade to the new CD version for just \$1.50. The disk has been recently up-dated and new and oldstudents will find it most helpful.

AVAILABILITY OF LIBRARY

At present the Shareware Library is only available during the club's opening hours.

Speak to one of the tutors at the venue - Studio Works, 1 Pipeworks Road, South L'ton.

Email: opencomputing@bigpond.com

OTHER CLUB RESOURCES

In addition to the 'physical' library OPEN and VICTOR may be able to provide members with a variety of freeware programs as an alternative to downloading from the Internet. Free antivirus programs such as AVG can now be quite large and would take hours to download for someone who only had a dial-up Internet connection. There are also quite a few video tutorials and ASCCA teaching material on our server and these can be quite helpful in explaining how certain programs and utilities work.



Extra classes have been filling fast as the club tries to cater for all students. More volunteer tutors to replace those sadly lost would be a big asset



FAMILY HISTORY ON-LINE
March 10 afternoon and How to use your Software
March 17 morning and Family History again the morning of March 24.
Times next page.

Judy and the team will guide you through the numerous processes required to research your ancestry.

New information is being added to our resources on an on-going basis to help you trace your family's origins. Contact the club Wednesday'sfor more information Each class limited to 8 people.

There are often special classes on offer on Wednesdays and a new one this year is Photo Book. Others of interest include Print Artist, Free Rip, Burning and labeling C D's and How to use Family History Software. These are just some of the interesting programs on offer to our members.
Watch the Notice Board for these special classes and also the LCG 7.30 pm workshops.

Reinhard and Ivan and helpers are happy to show their Mac students all the advantages offered by the computers they work with.

There are certainly some sleek looking Macs in that section now and they are very keen tutors.

And for PC users: The club has various versions of Windows so the one you use at home should be available at some time during a class.

Basic Graphics
The next class will be held
10 March 10-noon
Please put your name on the registration sheet as there are only limited spaces available.

VENUE TELEPHONE NUMBER

Remember the club telephone is available during class hours for a small charge.

******* 6343 4928 *******

Members and tutors can be contacted at the clubrooms **during class hours** by telephoning the number shown above.
Monday to Friday 10am – 3pm
Tuesday evenings 7pm—9 pm

PUBLIC HOLIDAYS—The club will be conducting normal classes on most public holidays.

OPEN Session Times

Monday	10 am -12	General & Beginners
	1 pm - 3 pm	Beginners & P C Sup.
Tuesday	10 am -12	P C & Beginners Support [all day]
	1 pm - 3 pm	Mac [all day]
	7 pm-9 pm	PC Sup.(Night Class)
Wed'ay	10 - noon	Special sessions as per sheet
	1 pm-3 pm	Special sessions or meetings
	3.30-5.30	P C Support
Thursday	10 am -12	General & Beginners
	1 pm -3 pm	General & Beginners
	3.30-5.30	Absolute beginners
Friday	10 am -12	General & Beginners
	1 pm-3 pm	O Learn

OPEN NEWSLETTER Feb-March 2010

SPECIAL WEDNESDAY SESSIONS

Please register on the sheets – numbers may be limited

Standard Sessions \$5.00

Date	Time	Topic	Details
Mar 3	10 am-12 noon	Graphics Workshop	Judy will take you through some of the more recent lessons.
Mar 10	10 am-noon	Basic Graphics	Graphics with Judy & Karia
	1pm-3 pm	Family History	Judy and Margaret will help you with
Mar 17	10 am-noon	Family History Software	Learn how to use your F/H software
	1 pm-3 pm	Level 2-3 Graphics	Advanced graphics techniques using the Paint Shop Pro 7 and 8 programs.
Mar 24	10 am-noon	Family History	Trace your family on line
	1 pm - 3.30	PSP XI	More clever things to do with graphics
Mar 31	10 am-noon	Photo Books	Have fun with a new class with Judy
	1.00- 3 pm	Burning & Labeling C D's	A great way to store your work
Wednesdays	3.30-5.30	P C Support with Judy Hall	An extra class for Computer users.

Quiz - Answers Further Down

A. Where is the BIOS stored on a computer?

1. On the hard drive
2. On a diskette
3. On a USB drive
4. On a flash memory chip B. Which of the below media types hold the most information?

1. Blu-ray
2. CD
3. DVD
4. Floppy diskette C. What is the minimum memory requirements for Microsoft Windows XP?

1. 32MB
2. 64MB
3. 128MB
4. 256MB D. How many bits are in a megabit?

1. 1000000
2. 1024
3. 256
4. 8 E. Which of the following is not a search engine?

1. Google
2. Zeal
3. Amazon
4. Hotbot F. Which of the below people is credited for developing the World Wide Web?

1. Alan Kay
2. Tim Berners-Lee
3. Jack Kilby
4. Robert Noyce

Time For a Laff

For everyone who has ever received or has given a career evaluation, just remember, it could have been worse! These are actual quotes taken from Government employee performance evaluations...

1. "Since my last report, this employee has reached rock-bottom and has started to dig."
2. "I would not allow this employee to breed."
3. "This employee is really not so much of a has-been, but more of a definite won't be."
4. "Works well when under constant supervision or cornered like a rat in a trap."
5. "When she opens her mouth, it seems that it is only to change feet."
6. "This young lady has delusions of adequacy."
7. "He sets low personal standards and then consistently fails to achieve them."
8. "This employee is depriving a village somewhere of an idiot."
9. "This employee should go far, and the sooner he starts, the better."
10. "Got a full 6-pack, but lacks the plastic thingy to hold it all together."

Events for Tasmanian seniors

National Seniors in Tasmania is inviting local seniors to attend a Seniors Expo in Launceston on 3 March. Tasmanian membership coordinator Mike McHugo said the Launceston event was the first of three expos to be held in Tasmania.

McHugo said the expo would be full of stallholders providing information on a range of topics such as health and finance. The event will be held on 3 March from 10am-4pm at Launceston Bowls Club, Royal Park, Launceston.

The expo is being arranged and facilitated by the Launceston branch of National Seniors Australia.

Entry is a gold coin and food and refreshments will be provided.

The National Seniors Productive Ageing Centre is also holding a forum in Tasmania in March on information technologies for older adults. Come along to share your experiences and hear the latest on social networking, e-health, and learning online. The free event will be held on Wednesday 31 March at 9.30am to 3pm at the Country Club Tasmania, Launceston. Morning tea and lunch is included. To register or find out more phone 02 6230 4588 or email n.stewart@nationalseniors.com.au. A mobile phone is up for grabs as a prize. More information will be coming soon about how to join the forum online if you can't make it to Launceston.

Senior Citizens and Malware

I live in a 55+ community. I received a call last week from one of my neighbours who said she thought she had a virus on her computer. I went to her home and found her computer to be unusable. I was able to install the VIPRE rescue anti-virus software, but the malware on the computer would not allow it to scan. So I removed the hard drive from her computer and via a USB device I hooked it up to my notebook computer that was running VIPRE.

VIPRE found 4 Trojans, 1 suspected Trojan, some suspicious software, and at least a half dozen dangerous executable files. It took several scans, but I was able to remove all traces of malware from her hard drive. I then cloned the contents of her hard drive to a spare hard drive I have, and put her hard drive back into her computer.

The malware had left her operating system in such disarray that after a user logged on to the computer, the user was immediately logged off. The computer is a Dell computer and was purchased new, but it did not come with a CD containing the operating system (why would any company do this?). There was a partition on the hard drive that contained the Dell system restore utility, but the malware had damaged the access to this utility.

However, I was finally able to restore access to the system restore utility with a handy DOS utility called DSRFIX. So her computer was eventually restored to the way it was when it was purchased. And I was able to transfer her pictures, documents, etc. back to her hard drive from my spare hard drive.

An observation: People way over 55 years of age (this neighbour is 85) prefer software that is easy to use. Her computer was running Norton security software during the time that it became infected. She was not happy with the complexity of the Norton software (it was not user friendly, and she was not certain if her subscription was up to date). Her computer now runs VIPRE, and she likes the clean, easy to navigate user interface that VIPRE comes with.

And one last observation: I helped this neighbor out mostly because I like learning about computers and software (my retirement hobby). But the process to restore her computer took several days. Seems like I should send Symantec a bill for my time. -- DP

Windows shortcuts can boost your efficiency

By Scott Dunn

Constantly moving your hands between the keyboard and mouse is not the most efficient way to interact with our computers, but most of us doggedly **stick to it**.

But if you take a little time to learn (or relearn) a few basic keyboard and mouse shortcuts, you can blaze through your windows faster and more easily — and possibly put less stress on your overworked hands as well.

Launch your favorite applications faster There are several ways to launch apps quickly, using either mouse or keyboard.

Direct method: You can assign keystrokes to launch any shortcut. Right-click the shortcut and choose Properties. On the Shortcut tab, click in the Shortcut key box and then press the keys you want to use to launch the shortcut. Click OK.

A word of warning: Be careful not to reassign other useful keyboard shortcuts you may have already assigned. Also, you can assign keyboard shortcuts only to icon shortcuts — not the actual icon of a document or application.

- **Search method:** In Vista and Win 7, press the Windows key to open the Start menu. Then type a few letters until the search tool finds the program you want to launch; press Enter. The catch — if you have several programs starting with the same characters, you end up taking more time typing than if you simply mouse-clicked the application's icon.
- **Menu method:** For me, the "classic" Start menu provides a better solution. If you organize shortcuts into

a hierarchy of menus, each starting with a unique character, you can navigate the menus quickly and launch most programs with only 3 or 4 keystrokes.

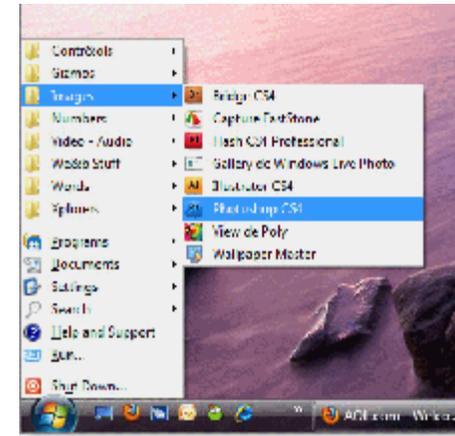


Figure 1. Use the first letter of each menu or menu item to launch shortcuts.

For example, to launch Photoshop (which is on my Start menu's Images menu), I press the keyboard Windows key and then type I, P (see Figure 1). For Microsoft Excel, I type Win, N, X (Start, Numbers, eXcel). Before long, you'll know your shortcuts by heart.

To get the classic Start menu in XP or Vista, right-click the Start button and choose Properties. On the Start Menu tab, select Classic Start menu and click OK.

This option is contained not in Windows 7, but you can get the Start menu by using the Classic Shell freeware program discussed in my **Feb. 11** Windows-built-in-system-tools article

<http://WindowsSecrets.com/links/mrobi86js2jdd/3339ach/?url=wind>

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owssecrets.com%2F2010%2F02%2F11%2F01-Freeware-outdoes-

Bonus tip. To avoid having menu items start with the same letter, either rename them or place an ampersand in front of any letter in the name. The character following the ampersand will then act as the shortcut for that item.

- **Mouse methods:** For fast launching using the mouse, put the shortcuts you use most often into the Quick Launch toolbar (or another custom toolbar) on the taskbar. Right-click the taskbar to open its properties; add the Quick Launch toolbar if yours is missing. (Personally, I prefer not to pin shortcuts to the taskbar because it quickly fills with open-program icons.)
- If you have Windows 7, you can also "pin" shortcuts to the taskbar. Right-click a running program on the taskbar and choose **Pin this program to the task bar** to make a launch button stay there.
- **Open another window (Win 7):** To quickly launch another instance of a running program, Shift-click its taskbar button. Not all applications support multiple instances.

Faster ways to close open windows

Pressing the Alt+F4 keys is a fast way to close any foreground window in all current versions of Windows. Or, right-click on the taskbar button for any open window, and select **Close window** from the context menu.

Windows 7 offers new ways to select and close specific windows. If you have multiple instances of a program open, however the mouse pointer over that program's taskbar icon until the jump list appears.

Move the pointer to the window or instance you wish to close and then middle-click the item.

If your mouse lacks a middle button (or scroll wheel that can act as a button), point to the item on the jump list that you wish to close, and then left-click the **X** that appears to the right of the selected item.

Manage multiple windows and apps more quickly

Dealing with multiple open windows and applications is easier if you know a few tricks.

Minimize all but one window: (Windows 7) To minimize all but the current window, move your mouse pointer to the window's title bar and then left-click and hold, as if you were going to drag or move the window to a new location. But instead of dragging it, just give it a back-and-forth shake; all other windows will minimize. Shake it again, and the other windows will be restored to their previous size and positions.

To do the same thing with the keyboard in Win7, press Windows+Home (hold down the Windows key and press Home).

(All versions of Windows) To minimize all but the current window, open a standard dialog box (such as Open or Save As). Then use Windows+M to minimize the rest. For example, since most applications use Ctrl+O to display the open dialog, you could press Ctrl+O, Windows+M to minimize all but the current window. Then press Esc to close the dialog box.

Instant maximizing: To maximize a window in all versions of Windows, double-click its title bar. In Win7, you also can simply drag the window to the top of your screen.

Other Win7 management tricks: (Windows 7) Using the Windows

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key with the arrow keys lets you instantly move the active window to various set positions and sizes. For example, Windows+Left Arrow or Windows+Right Arrow moves and resizes the window to occupy exactly half the screen to the left or right side (depending on which arrow you pressed). This fast half-screen size is handy when you want to tile two windows side by side.

Windows+Down Arrow minimizes the current window. Windows+Up Arrow maximizes it.

Better task switching: In Windows XP, Vista, and Win7, you can switch among open windows by pressing and holding the Alt key and then pressing Tab repeatedly to cycle through all available windows.

Win7 improves on this: First, press and hold Alt. Then each time you press Tab, only the active window is displayed; all others temporarily disappear into the background. (You may have to pause for a few seconds between pressing the Alt and Tab keys to see this effect.) It makes for a much-less-cluttered and easier-to-read display.

Win7 and Vista (when running the Aero interface) also add another task-switching enhancement. If you press Win+Tab, you'll see an enlarged and animated 3D view of all open windows; you can cycle through them by pressing Tab repeatedly.

If these tips aren't enough, there are plenty more. Just open Windows Help and search for **keyboard shortcuts**.

Answers to the Newbie Club Quiz

A 4. flash memory chip.

The Basic Input/Output System or BIOS is stored on the computer motherboard.

B 1. A Blue-ray disc is far capable of holding much more data than a CD, DVD, or floppy diskette. Unlike the other media types a Blue-ray disc is capable of holding 25 GB on a single layer disc and 50 GB on a dual layer disc.

C 2. 64MB Although not recommended today 64MB was the minimum amount of memory Microsoft Windows XP could run on.

D 1. 1,000,000 There are 1,000,000 bits in a megabit.

E 3. Amazon Although Amazon is a real site it is not a search engine.

F 2. Tim Berners-Lee is credited for developing the World Wide Web.



Bob Hill and his new wife Betty were vacationing in Europe.. as it happens, near Transylvania .

They were driving in a rental car along a rather deserted highway. It was late and raining very hard. Bob could barely see the road in front of the car

Suddenly the car skids out of control! Bob attempts to control the car, but to no avail!

The car swerves and smashes into a tree. Moments later, Bob shakes his head to clear the fog. Dazed, he looks over at the passenger seat and sees his wife unconscious, with her head bleeding!

Despite the rain and unfamiliar countryside, Bob knows he has to get her medical assistance. Bob carefully picks his wife up and begins trudging down the road.

After a short while, he sees a light. He heads towards the light, which is coming from a large, old house.

He approaches the door and knocks. A minute passes. A small, hunched man opens the door.



Bob immediately blurts, "Hello, my name is Bob Hill, and this is my wife Betty. We've been in a terrible accident, and my wife has been seriously

hurt.

Can I please use your phone?" "I'm sorry," replied the hunchback, "but we don't have a phone. My master is a doctor; come in and I will get him!"

Bob brings his wife in.



An older man comes down the stairs. "I'm afraid my assistant may have misled you. I am not a medical doctor; I am a scientist. However, it is many miles to the nearest clinic, and I have had a basic medical training. I will see what I can do. Igor, bring them down to the laboratory."

With that, Igor picks up Betty and carries her downstairs, with Bob following closely. Igor places Betty on a table in the lab. Bob collapses from exhaustion and his own injuries, so Igor places Bob on an adjoining table.

After a brief examination, Igor's master looks worried. "Things are serious, Igor. Prepare a transfusion."

Igor and his master work feverishly, but to no avail. Bob and Betty Hill are no more.

The Hills' deaths upset Igor's master greatly.

Wearily, he climbs the steps to his conservatory, which houses his grand piano. For it is here that he has always found solace. He begins to play, and a stirring, almost haunting melody fills the house.



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Meanwhile, Igor is still in the lab tidying up. His eyes catch movement, and he notices the fingers on Betty's hand twitch, keeping time to the haunting piano music.

Stunned, he watches as Bob's arm begins to rise, marking the beat! He is further amazed as Betty and Bob both sit up straight! Unable to contain himself, he dashes up the stairs to the conservatory.

He bursts in and shouts to his master: "Master, Master!

The Hills are alive with the sound of music!"

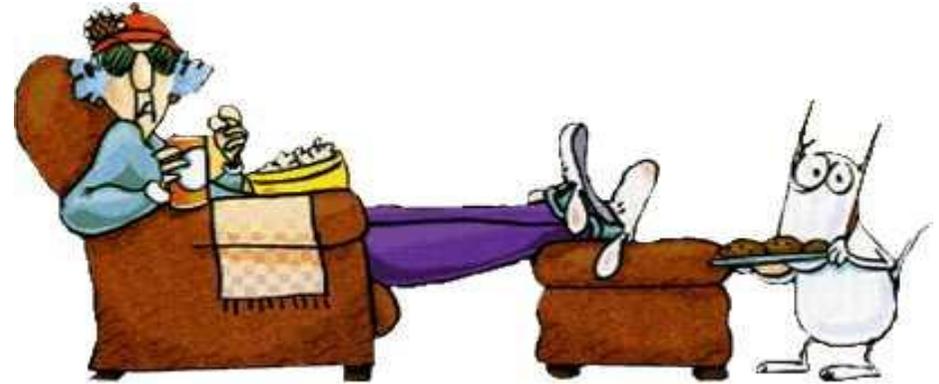


(I am soooooo sorry..... But you really should've seen that one coming)

Ha Ha Ha!



What did you expect...it's free from a demented old friend on the Internet.



Senior Health Care Solution

Senior Health Care Solution

So you're a senior citizen and the government says no health care or pension for you, what do you do? Our plan gives anyone 65 years or older a gun and 4 bullets. You are allowed to shoot 2 MP's and 2 Senior Government Officials. Of Course, this means you will be sent to prison where you will get 3 meals a day, a roof over your head, and all the health care you need!

New teeth, no problem. Need glasses, great. New hip, knees, kidney, lungs, heart? All covered. And who will be paying for all of this? The same government that just told you that you are too old for health care. Plus, because you are a prisoner, you don't have to pay any income taxes anymore.

IS THIS A GREAT COUNTRY OR WHAT?!